

The Chazen Companies is an employee-owned, multi-disciplinary firm regularly named by Capital District Business Review as one of the Best Places to Work. The firm has deep technical expertise in engineering, surveying, environmental, planning, and landscape architecture through our offices in Poughkeepsie, Troy, Queensbury and Syracuse, NY and Nashville, TN. Approaching our 70th anniversary, we focus on creating effective, long-term community and business partnerships and aim to deliver world class levels of performance to our clients.

We are growing and actively looking for a Municipal Services Specialist (a newly created position) to join our team. We are seeking an individual with expertise in state and federal funding programs including CDBG, NYS EDC, NYS EFC, US EDA and USDA who would lead the development of capital project funding strategies for our municipal clients. Responsibilities include leading funding/financing application development for our municipal clients and organizing/leading strategic outreach efforts to identify opportunities to develop new clients by providing these services. Knowledge of the noted funding programs, a track record in securing funding/financing, as well as administering and implementing these programs is essential. This position will fill a Project Manager/Sr. Project Manager role in our Municipal Services practice area.

Our preferred candidate will have significant experience in project management/client management, a strong understanding of the municipal procurement/capital project development process, a sound understanding of SEQRA/NEPA and an understanding of municipal budgeting and financing. We are looking for a professional who can communicate effectively (written and verbally), has a strong technical aptitude, and enjoys working in a collaborative environment. The individual should understand demographic and technical analysis methods, possess strong public presentation skills and be self-directed. Attendance at evening meetings/functions is required.

Requirements: Bachelor's Degree in engineering, planning, public administration/finance or related field required; Masters preferred. Four (4) to Six (6) years' of relevant/similar experience at a minimum and excellent technical writing skills are required. This position will be located in our Troy or Poughkeepsie office.

The Chazen Companies offer competitive compensation, comprehensive benefit offerings, including an ESOP, training/professional development, membership in professional associations and much more. All of our offices provide employees with a relaxed, collegial and professional working atmosphere.

The Chazen Companies is an Equal Opportunity Employer. Interested, qualified candidates may apply directly through our website at www.chazencompanies.com The career section is located in the top row of the link.